

From: HSN Mailout

Sent: Tuesday, 7 September 2021 4:39 p.m.

Subject: UPDATE FOR SUPPORT WORKERS Tuesday 7th September 2021

Hello everyone

Some information for you, with the change to Alert Level 2 from tomorrow (Wednesday 8th Sept).

Please click the link to see what this means for you – it is different to the previous Alert Level 2 in 2020 – Delta is a game-changer - <https://covid19.govt.nz/alert-levels-and-updates/alert-level-2/>

Main points:-

1. **PPE supply (same for now)**
2. **Wearing of masks (same for now)**
3. **Vaccination**
4. **COVID risks**
5. **All services will be back to normal on Wednesday 8th September**
6. **COVID-related payments in your wages**

1. PPE supply

PPE is available to all Support Workers who are currently working. You can collect: Monday to Friday - Whangarei Office (7am – 5pm) and Kerikeri Office (8am to 4pm).

Please remember to scan in with your COVID tracer app if you come to the Offices for PPE.

Next PPE drop Thursday 9th September as below: (please bring a bag and your 50 ml pottle for sanitiser with you)

Kaitaia: 11am to 12 noon - outside People's Centre

Coopers Beach: 1 to 2pm - Gravel Pit just past Fire Station, SH 1

Russell: 9.30am to 10.15 am - outside 4 Square

Paihia: 10.45am to 11.30am - in main carpark, opposite 4 Square

Kawakawa: 12noon to 12.30pm - by Caltex

Kaikohe: 1.15pm to 2pm - under the Big tree, Broadway Health

After Thursday please check for notices and updates on our Website.

2. Wearing of Masks

Please continue to wear a proper face mask when supporting Clients in close proximity or in public. The only time face masks won't be compulsory is when you can maintain a two meter distance from people. Always follow the MoH guidelines that we supply.

3. Vaccination Survey

Paul will send out the results of our survey shortly. Thanks to everyone who replied – approx. 200 staff.

Claiming Time and Travel Payment for your Vaccination

Don't forget to fill in the claim form to be paid for your vaccination.

4. COVID risks

Please ensure you are staying in Northland unless you have a special exemption to travel to or through Auckland, which requires specific rules to be followed. If you feel there has been exposure risk to anyone you know, we appreciate being informed so we can help manage the community risk.

5. All non-essential care reinstated from Wednesday 8th September

Clients will tomorrow have all their normal supports back in place. Any questions or concerns, please give us a call. We will be sending a notice to Clients and putting info up on our website. The exception to this will be Clients who have contacted us to advise they do not want this to happen just yet. Some Clients are also advising they only want Support Workers that have been vaccinated to visit them.

6. COVID-related payments in your wages

All Covid-19 related payments in your wages will end tomorrow – this means no payments for non-worked hours from Wednesday 08 September. If you can't work please ring EST 0800 832 383.

Please use your Covid Tracer App to manually enter your Client visits as this will allow faster contact tracing. You can add the Client as a "saved location" so that you don't need to enter the detail again – you can go to the "my data" to use it next time you visit them.

If you come to the office, you must wear a mask - **please scan in with the Covid Tracer App or sign in the manual register and use hand sanitiser before touching anything (timesheet pads/forms).**

Stay Safe – Keep your families safe – Keep our Community Safe

Thank-you for all the good work being done under challenging circumstances in changeable times.

**The Management Team
Home Support North Charitable Trust**