COVID-19 vaccine time and travel payment: **Information for Support Workers – About the one-off payment**

The Ministry of Health (the Ministry) is providing one-off funding to home and community support workers and disability supported living workers (Support Workers) who are employed by non-government organisations (NGOs) to receive their two COVID-19 vaccines.

To be reimbursed for this funding, you will need to confirm with your employer that you have received two COVID-19 vaccines as soon as you can. Your employer can give you guidance on how to do this.

How much is the funding?

The Ministry is funding, per vaccine, 1.5 hours paid at your normal hourly wage, and 10km return paid at in-between travel rates (58.5c per kilometre).

Employers should reimburse you, in total for two vaccines:

- 3 hours at your normal wages (minus PAYE, Kiwisaver and any other deduction) plus
- 20km return at 58.5c per kilometre.

When will I get the funding?

This depends on when the Ministry funds your employer, and then when your employer can reimburse you.

The Ministry has asked that employers submit their claim in July or October.

You should check with your employer to find out when you need to give your confirmation form in by.

I work for more than one employer.

You can only submit **one** confirmation form to **one** employer. You can choose which employer to submit your form to.

What happens if I have a reaction to the vaccine?

Talk to your employer about taking leave if you have a reaction to the vaccine.

What vaccine group do I fall in to?

Group 2. Between March 2021 and July 2021, you should have had the opportunity to receive both of your COVID-19 vaccines.

How do I book my COVID-19 vaccine appointment – no one has contacted me yet?

People who fall into group 2 should have been contacted by their local district health board (DHB) as a result of employers putting them in the system.

It is possible that not everyone in group 2 has had their appointment booked.

If you haven't had anyone get in touch with you to book a vaccine appointment, please contact your local DHB. You can find more information here: https://covid19.govt.nz/covid-19-vaccines/how-to-get-a-covid-19-vaccination/booking-your-vaccination-appointments/vaccine-rollout-information-by-dhb/

You can find out more information about the COVID-19 vaccines here: https://covid19.govt.nz/covid-19-vaccines/

More information about side effects: https://covid19.govt.nz/covid-19-vaccines/vaccine-development-and-safety/side-effects-of-covid-19-vaccines/

COVID-19 vaccine time and travel payment: **Information for Support Workers – Keeping your information private**

What information do I need to give my employer to be able to get this funding?

The Ministry is asking that you sign a confirmation document to confirm that you have received your two COVID-19 vaccines. The information collected on the confirmation document is only for the purpose of providing the COVID-19 time and travel payment, and not for any other purpose.

By signing the confirmation, you also agree to share this information with the Ministry for the purposes of receiving this funding.

What information will my employer share with the Ministry?

Your employer needs to share your unique ID that is in their payroll system, your job title and pay rate. This helps the Ministry to calculate how much funding your employer receives.
Your employer will reimburse you, in total, for receiving your two COVID-19 vaccines:

- 3 hours return at hour normal wages (minus PAYE, Kiwisaver, and any other payroll deductions **and**
- 20 km return at 58.5c per kilometre

How long is my information kept for?

Your information is kept for 7 years.

Do I have to submit a confirmation form?

No. You can choose not to submit a confirmation form. If you choose not to submit a confirmation form to your employer, you will not receive this funding.

You're the Ministry of Health, don't you already know that I have had the vaccine?

Not without your permission and extra details – the data the Ministry holds on vaccines doesn't give us information about who someone's employer is or what their job is.

You have the right to access your personal information.

Under the Privacy Act, you have the right to ask for personal information about you. An easy way to do this is on the Privacy Commission website: https://www.privacy.org.nz/tools/about me-request-my-info-tool/

If you don't have access to the internet, you can call the Ministry of Health on 0800 855 066.

You can also email us at payequity_implementation@health.govt.nz